

REGISTRATION

NORTH CENTRAL FLORIDA MEETING PLANNERS' EXPO

Table Top Exhibits		Company Name	
Place:	JW Reitz Union University of Florida Campus Gainesville, Florida	Primary Contact	
		Contact Title	
		Primary Address	
Date:	March 2, 2010	City, State, Zip	FL
Cost:	\$495.00/table one person \$25 second person; before Jan.15, 2010	Phone/Fax	
		Email	
		Website	
Payment must be received by: January 15, 2010 RATE INCREASES TO \$595 ON JAN.16, 2009		Fed ID # (FEID)	
		All Vendors are required to offer a door prize. Please indicate the prize offer and its approximate value.	
Make Payable to: Planning Connection Mail to: 4525 NW 36 th Avenue Gainesville, FL 32606		Prize/Value:	

Indicate the number of booths you wish to reserve and your need for electrical outlets and/or internet access below. Your assignment will be sent to you prior to the event along with additional load-in information.

Booth for one person	\$ _____	Please see fee schedule next page – especially if tax exempt.	Please list any properties sharing this booth.
Second person	\$ _____		
Booth cost – split fee	\$ _____		
TOTAL	\$ _____		
Electric hookup	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Internet hookup	<input type="checkbox"/> Yes	<input type="checkbox"/> No	

Do you have any special requests? (Please indicate any placement preferences, i.e.: Regional grouping or next to a specific property.)

Phone: 352-378-5995	*** INSTRUCTIONS ***	Fax: 352-378-2605
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- (1) Verify all pre-printed information is correct. Cross through any incorrect information and print the correct information.
- (2) Fill out application and enclose a check made payable to the Planning Connection, Inc. OR register online to pay by credit card – www.planningconnection.com
- (3) **SIGN THIS FORM** and return with payment to **Planning Connection, 4525 NW 36th Avenue, Gainesville, FL, 32606.**
- (4) Electrical needs and/or internet access should be planned for in advance of the show. If your power and/or internet needs change, please notify us by February 27, 2009. These requests may not be granted on day of show.

PLEASE SIGN AND COMPLETE THIS FORM TO COMPLETE YOUR REGISTRATION PROCESS.

By signing this form you agree that you will not hold the Planning Connection, Inc., responsible for damage or theft of personal articles while they are on Reitz Union property. Your items are your responsibility. You also agree to abide by all stipulations stated on the Exposition Details and Information page.

VENDOR SIGNATURE	DATE
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Booth Fee Schedule

Tax Exempt Booth Fees:

Booth cost for one person	\$465.88	(\$495 - \$29.12 tax)
Booth cost for two people (if tax exempt company is paying for both)	\$489.41	(\$520 - \$30.59 tax)
Half booth cost	\$244.71	(\$520 / 2 = \$260 - 15.29 tax)

Tax Exempt Booth Fees After January 15, 2009

Booth cost for one person	\$560.00	(\$595 - \$35.00 tax)
Booth cost for two people (if tax exempt company is paying for both)	\$583.53	(\$620 - \$36.47 tax)
Half booth cost	\$291.76	(\$620 / 2 = \$310 - 18.24 tax)

NOTE: If second company paying ½ the booth cost, the fee is \$310)

Booth Fees:

Booth cost for one person	\$495
Booth cost for two people	\$520
Half booth cost	\$260

Booth Fees After January 15, 2009

Booth cost for one person	\$595
Booth cost for two people	\$620
Half booth cost	\$310.00